



## **Important Notice**

Please note:

1. A department email address rather than an individual's email address may be preferable for at least one of the email addresses.
2. HSBC will only send RFR Loan advices to the email addresses listed above. The instruction contained in this Form shall supersede any of your previous instruction given on the contact details for RFR Loan advices (if any).
3. It is your responsibility to notify HSBC of any changes to the above email addresses by sending a completed Form signed by Authorised Signatory as per your Board Resolution. Your Relationship Manager should also be notified.
4. It is your responsibility to monitor emails to these addresses. HSBC will not respond to 'Out of Office' notifications.
5. Failure to properly monitor RFR Loan advices to these addresses could result in late payment of interest and possible additional charges or penalties.